# Application Submittal, Review, & Approval Process Flow Chart





### Schedule a Mandatory Pre-Development Meeting (Fee - No Charge)



**CREATE AN ACCOUNT / LOGIN** 

IF YOU HAVE <u>NOT YET REGISTERED</u> ➤ CREATE AN ACCOUNT

IF YOU ARE <u>ALREADY REGISTERED</u> ➤ STEP 02

Login to your account and select "Start Application" to complete STEP 02.

PRE-DEVELOPMENT MEETING REQUEST APPLICATION

COMPLETE THE WEB-BASED SUBMITTAL OF YOUR APPLICATION.

Please use the documents located on the "Application Guidelines & Help" page of the Bridgestone website or under the "Help & Quick Links" section on the Portal's PRE-SCREENING

NO CORRECTIONS REQUIRED ➤ STEP 04

<u>CORRECTIONS REQUIRED</u> ➤ REVIEW COMMENTS ➤ MAKE CORRECTIONS

**►** RESUBMIT

Please use the documents located on the "Application Guidelines & Help" page of the Bridgestone website or under the "Help & Quick Links" section on the Portal's home page.

PRE-DEVELOPMENT MEETING

POSSIBLE OUPUT OPTIONS FOR CONTINUATION:

➤ OPTION B. PLAN REVIEW

➤ OPTION C. RETAIL TENANT SPACE PLAN REVIEW EXEMPTION

## A. Feasibility Study Application (Fee \$10,000)



PRE-SCREENING

NO CORRECTIONS REQUIRED ➤ STEP A.2

**CORRECTIONS REQUIRED** ➤ **REVIEW COMMENTS** ➤ **MAKE CORRECTIONS** 

➤ RESUBMIT

Please use the documents located on the "Application Guidelines & Help" page of the Bridgestone website or under the "Help & Quick Links" section on the Portal's home page.

#### **AUTHORIZATION**

Quiddity (QE) Presents the Feasibility Study Application to Bridgestone for Authorization (3rd Tuesday of the Month) to Proceed with the Preparation of the Feasibility Study

### PREPARATION OF FEASIBILITY STUDY

QE Prepares Feasibility Study (~60 calendar days from Authorization)

**FEASIBILITY STUDY APPROVAL** 

QE Presents Feasibility Study to Bridgestone for Approval (3rd Tuesday of Month)

➤ SEE OPTION B. PLAN REVIEW WORKFLOW FOR CONTINUATION

#### **B. Plan Review Application (Fee \$3,000)**



NO CORRECTIONS REQUIRED ➤ STEP B.2

CORRECTIONS REQUIRED ➤ REVIEW COMMENTS ➤ MAKE CORRECTIONS

Please use the documents located on the "Application Guidelines & Help" page of the Bridgestone website or under the "Help & Quick Links" section on the Portal's

NO CORRECTIONS REQUIRED ➤ STEP B.3

**CORRECTIONS REQUIRED** ➤ **REVIEW COMMENTS** ➤ **MAKE CORRECTIONS** 

Please use the documents located on the "Application Guidelines & Help" page of the Bridgestone website or under the "Help & Quick Links" section on the Portal's

QE Approve & Sign Developers Plans

➤ SEE CONSTRUCTION PHASE FOR CONTINUATION (IN PROGRESS)

# C. Retail Tenant Space Plan Review Exemption Application (Fee \$1,000)



PRE-SCREENING

NO CORRECTIONS REQUIRED ➤ STEP C.2

<u>CORRECTIONS REQUIRED</u> ➤ REVIEW COMMENTS ➤ MAKE CORRECTIONS

➤ RESUBMIT

Please use the documents located on the "Application Guidelines & Help" page of the Bridgestone website or under the "Help & Quick Links" section on the Portal's

**EXEMPTION WAIVER** 

QE Prepares Retail Tenant Space Plan Review Exemption Waiver & Sends it to the Applicant for Execution (~7 Calendar Days)

APPLICANT SIGNS EXEMPTION WAIVER

Applicant Executes Retail Tenant Space Plan Review Exemption Waiver & Returns to QE for Execution

QUIDDITY SIGNS EXEMPTION WAIVER

QE Executes Retail Tenant Space Plan Review Exemption Waiver & Notifies the

➤ SEE OPTION D. CUSTOMER SERVICE INSPECTION (CSI) APPLICATION **WORKFLOW FOR CONTINUATION** 

# D. Customer Service Inspection (CSI) Application (Fee Varies)



PRE-SCREENING

NO CORRECTIONS REQUIRED ➤ STEP D.2

<u>CORRECTIONS REQUIRED</u> ➤ REVIEW COMMENTS ➤ MAKE CORRECTIONS

**►** RESUBMIT

Please use the documents located on the "Application Guidelines & Help" page of the Bridgestone website or under the "Help & Quick Links" section on the Portal's home page.

WDM CONDUCTS CSI

IF YOU <u>PASS CSI INSPECTION</u> ➤ STEP D.3

IF YOU <u>DONT PASS CSI INSPECTION</u> SEE PLAN REVIEW WORFLOW FOR CONTINUATION



PASS CSI INSPECTION

- 1. For Exemption Waiver Application WDM Executes EW/ CSI & Applicant can proceed with Construction
- 2. For CSI Only Application WDM Executes CSI & Applicant can proceed with Construction